

**CITY OF PLYMOUTH
AGENDA
Regular Environmental Quality Committee
Medicine Lake Room
3400 Plymouth Boulevard, Plymouth, MN
January 8, 2025, 7:00 PM**

1. CALL TO ORDER

- 2. PUBLIC FORUM** — *Individuals may address the Committee about any item not contained on the regular agenda. A maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the Committee will continue with the agenda. The Committee will take no official action on items discussed at the Forum, with the exception of referral to staff for future report.*

3. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

- 4. APPROVE AGENDA** — *Environmental Quality Committee members may add items to the agenda for discussion purposes or staff direction only. The Committee will not normally take official action on items added to the agenda.*

- 5. CONSENT AGENDA** — *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

5.1 [Adopt proposed Environmental Quality Committee minutes
December 11 Regular](#)

6. GENERAL BUSINESS

6.1 [Plymouth Environmental Academy Introduction and Logistics](#)

7. REPORTS AND STAFF RECOMMENDATIONS

- 8. FUTURE MEETINGS** — Regular Meetings will occur on the 2nd Wednesday of the month, 7:00 p.m.

9. ADJOURNMENT

To: Environmental Quality Committee

Prepared by: Ben Scharenbroich, Water Resources Supervisor

Reviewed by: Michael Thompson, Public Works Director

Item: **Adopt proposed Environmental Quality Committee minutes**

- 1. Action Requested:**
Adopt attached minutes from regular meeting held on December 11, 2024.
- 2. Background:**
N/A
- 3. Budget Impact:**
N/A
- 4. Attachments:**
[December 11 Regular](#)

Proposed Minutes Environmental Quality Committee Meeting December 11, 2024

Chair Matthiesen called a Regular Meeting of the Plymouth Environmental Quality Committee to order at 7:00 p.m. in the Council Chambers of City Hall, 3400 Plymouth Boulevard, on December 11, 2024.

COMMITTEE MEMBERS PRESENT: Chair Matthiesen, Committee members Babcock, Blakely, Polzin, and Vadali.

COMMITTEE MEMBERS ABSENT: Committee members Tinjum and Niedermaier

STAFF PRESENT: Water Resources Supervisor Scharenbroich

OTHERS PRESENT: None

Public Forum - None

No one appeared to address the Committee.

Presentations and Public Information Announcements - None

Approval of Agenda

Motion was made by Committee member Polzin and seconded by Committee member Babcock to approve the agenda as presented. With all members voting in favor, the motion carried.

Consent Agenda

(5.1) Adopt Proposed Environmental Quality Committee Minutes – November 13, 2024.

Motion was made by Committee member Babcock and seconded by Committee member Vadali to approve the consent agenda. With all members voting in favor, the motion carried.

General Business

(6.1) Plymouth Environmental Academy

Water Resources Supervisor Scharenbroich reviewed the Environmental Quality Committee 2024 Work Plan includes a continuation of the Plymouth Environmental Academy (PEA) that began in August. The Committee reviewed the 2024 sessions and noted overall the attendance was good. Ideas for the 2025 academy were:

- Review the Plymouth Organics Program
- Truncate and adjust the timing of the Academy sessions. It was suggested that there be two sessions each month in August & September (early and mid/late month)

(6.2) 2024 Environmental Quality Annual Report and 2025 Work Plan.

Water Resources Supervisor Scharenbroich reviewed the drafts of the 2024 Annual Report and 2025 Draft Work Plan.

The EQC has topics or activities that are required every year that include:

- EQC refresher and orientation.
- Election of Committee Chair and Vice Chair.
- Stormwater Pollution Prevention Plan (SWPPP) Public Meeting.
- Drop off Day Annual Report.
- Spring and Fall Adopt-A-Street.

Each year staff recommends topics to be reviewed based on upcoming projects or needs. For 2025 these include:

- GreenStep Cities implementation.
- Energy Action Plan development.
- Climate Action Plan development.
- Plymouth Environmental Academy
- 2024-2026 Water Efficiency Rebate Program.
- Utility Rebate Matching Program.
- FEMA flood mitigation map changes.

Water Resources Supervisor Scharenbroich reviewed the 2025 Work Plan in detail. He noted the Climate Action Plan will include Transportation, Land Use, Buildings, Energy, Waste Management, Wastewater, Stormwater, Drinking Water and Community Resiliency. MK Anderson will attend meetings during 2025 to check in with the Committee. There will be multiple checkpoints for the Climate Action Plan.

Motion was made by Committee member Polzin and seconded by Committee member Mathiesen to adopt the 2024 Environmental Quality Committee Annual Report and the 2025 Work Plan as presented. With all members voting in favor, the motion carried.

Reports and Staff Recommendations.

Committee member Matthiesen received an email that was passed to Ben yesterday from a concerned resident regarding smokey fires from fireplaces. This was sent to the Code Enforcement Staff to follow up.

Future Meetings.

January 8, 2025 – Regular Environmental Quality Committee Meeting

Adjournment

Chair Matthiesen adjourned the meeting at 7:40 p.m.

To: Environmental Quality Committee

Prepared by: Ben Scharenbroich, Water Resources Supervisor

Reviewed by: Michael Thompson, Public Works Director

Item: **Plymouth Environmental Academy Introduction and Logistics**

1. Action Requested:

Introduction and discussion on logistics for the 2025 Plymouth Environmental Academy.

2. Background:

The Environmental Quality Committee 2025 Work Plan includes a continuation of the Plymouth Environmental Academy (PEA) set to begin in August. PEA topics will be discussed at this meeting. Staff recommends a project similar to the raingarden planting in 2024 be included as part of the 2025 Academy. The general planning timeline for the PEA is listed below: EQC Regular Meeting - February 12 - Update on topics and speaker availability. - Establish a draft schedule and which committee member will follow-up with speakers. EQC Regular Meeting - March 12 - Update on topics and speaker availability. EQC Regular Meeting - April 9 - Update on topics and speaker availability. EQC Regular Meeting - May 14 - Finalize topics and speakers. - Establish which committee member will lead each PEA session and location. - Review final program and discuss schedules and marketing material. EQC Regular Meeting - June 11 - Finalize topics and speakers. - Establish which committee member will lead each PEA session and location. - Review final program and discuss schedules and marketing material. EQC Regular Meeting - August 13 , September 10, - Receive update on topics and speaker availability. City Council Meeting - November 10 - Recognition of attendees. Possible Dates for Sessions in 2025: August: 4, 5, 6, 7, 11, 14, 18, 19, 20, 21, 25, 27, 28 September: 3, 4, 8, 11, 15, 16, 17, 18, 24, 25, 29, 30 If needed: October: 1, 6, 15, 16, 17, 21, 22, 23, 27, 29, 30

3. Budget Impact:

N/A

4. Attachments: