

**CITY OF PLYMOUTH
AGENDA
Regular Parks and Recreation Advisory Board
Council Chambers
3400 Plymouth Boulevard, Plymouth, MN
January 8, 2026, 6:00 PM**

1. CALL TO ORDER

- 2. PUBLIC FORUM** - Individuals may address the board about any item not contained on the regular agenda. A maximum of three minutes is allotted per individual with a total of 15 minutes for the forum. If the full 15 minutes are not needed for the forum, the board will continue with the agenda. The board will take no official action on items discussed at the forum, with the exception of referral to staff for a future report.

3. APPOINTMENTS OF PARKS AND RECREATION ADVISORY COMMISSION CHAIRPERSON AND VICE CHAIRPERSON

- 3.1** Appointments of Parks and Recreation Advisory Commission Chairperson and Vice Chairperson

4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

- 5. APPROVE AGENDA** - Parks and Recreation Advisory Board members may add items to the agenda for discussion purposes or staff direction only. The board will not normally take official action on items added to the agenda.

- 6. CONSENT AGENDA** - These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a board member or individual so requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.

- 6.1** Adopt proposed Parks and Recreation Advisory Commission minutes from November 13, 2025.
1. Parks & Recreation Advisory Commission Minutes 11-13-2025

7. GENERAL BUSINESS

- 7.1** Parks and Recreation Advisory Commission Annual Work Plan
1. 2026 Work Plan Draft
 2. PRAC Work Plan 2025

8. REPORTS AND STAFF RECOMMENDATIONS

- 8.1** 2026 Special Events
1. Special Events 2026

- 8.2** Annual Capital Projects Update
 - 1. Lake Camelot Site Layout
 - 2. Plymouth Creek Trail Concept
 - 3. South Shore Concept

- 8.3** Smart Tree Inventory Update

9. ADJOURNMENT



To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Adopt proposed Parks and Recreation Advisory Commission minutes from November 13, 2025.**

1. Action Requested:

Adopt the attached minutes from the regular meeting held on November 13, 2025.

2. Background:

N/A

3. Budget Impact:

N/A

4. Attachments:

1. Parks & Recreation Advisory Commission Minutes 11-13-2025

Proposed Meeting Minutes Parks & Recreation Advisory Commission Thursday, November 13, 2025

MEMBERS PRESENT: Commissioners: Riley Brown, Jessica Montgomery, John McCulloch, Shailendra Singh, Hannah Wegner, Ann Hoekstra, Nicholas Beecher, Student Member: Charlie Stensland

STAFF PRESENT: Parks & Recreation Director Jennifer Tomlinson, Recreation Manager Kari Hemp, Plymouth Ice Center Manager Erik Halverson, Plymouth Community Center Manager Jess Riley

COUNCIL REPRESENTATIVES: Kim Nelson, Julie Olson

CALL TO ORDER

Chairperson Wegner called the meeting to order at 6:00 p.m.

PUBLIC FORUM

PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

(3.1) Present Parks & Recreation Advisory Commission Student Member Charlie Stensland
Parks and Recreation Director, Jennifer Tomlinson, introduced the new student member of the Parks and Recreation Advisory Commission, Charlie Stensland, to the rest of the commission members.

APPROVE AGENDA

(4.1) Approve Agenda

Motion by Commissioner Montgomery and seconded by Commissioner McCulloch recommending approval of the November 13, 2025, Park and Recreation Advisory Commission agenda. With all members voting in favor, the motion carried.

CONSENT AGENDA

(5.1) Adopt proposed Park and Recreation Advisory Commission Minutes

Motion by Commissioner Montgomery and seconded by Commissioner Hoekstra recommending approval of the September 11, 2025, Parks and Recreation Advisory Commission minutes. With all members voting in favor, the motion carried.

GENERAL BUSINESS

(6.1) 2026 Parks & Recreation Advisory Commission Meeting Dates

Motion by Commissioner Beecher and seconded by Commissioner Brown recommending approval of the 2026 Parks & Recreation Advisory Commission Meeting Dates. With all members voting in favor, the motion carried.

(6.2) Park Fees and Policy Updates

Recreation Manager, Kari Hemp, updated the Commission on Park Fees and Policy Updates.

- Changed damage deposits to compliance and damage deposits
- Eliminated corporate rates

- Added fees for Wayzata East Middle School pool
- PCC added discounted rates for January-March
- Police fees moved from Millennium Garden to the PCC
- K.U.B.E. and open gym rates were increased as well as birthday party fees
- The Plymouth Ice Center increased the hourly rates by \$10
- The green room at the Northwest Greenway has been added to all rentals.

Commission Singh asked if fees are increased yearly. Recreation Manager Hemp stated that fees are reviewed every year to help with cost increases and to stay in line with other communities.

Motion by Commissioner McCulloch and seconded by Commissioner Beecher recommending approval of the Park Fees and Policy Updates. With all members voting in favor, the motion carried.

(6.3) Introduction to ISG

Parks and Recreation Director Tomlinson explained the process of working with ISG as an architecture firm to create renderings and drawing for a potential Ice Center expansion and permanent field house at the Community Center.

Jeremy Wiesen and Nathan Hermer from ISG walked the Commission through their design process and potential changes including the footprint of the PCC, parking, and circulation throughout the building. The walking track would be elevated above the field level and the revolving entrance would be removed. Protective netting would also be installed protecting those on the walking track. The plan is also to provide up to 150-200 temporary seats.

At the Plymouth Ice Center, the plan is to add a fourth sheet of ice to the north side of the current building. 37th Ave will be relocated further to the north to make room. Improved pedestrian and vehicle circulation is part of the plan as well. Additional locker rooms, officials’ rooms, and support spaces are also part of the design.

Chairperson Wegner asked about the timeline. Director Tomlinson stated that we are looking at a 16-month construction schedule.

Commissioner Montgomery asked about opportunities for public art at the new facilities. Director Tomlinson noted that the parade of animals down Plymouth Blvd will be continued down to the Ice Center, and we will also look at opportunities inside the building as well.

Director Tomlinson went over the next steps including finalizing price estimating and then bringing those number to the City Council in December. The State then needs to approve the request to propose the plan to voters in November of 2026. We are also fine tuning the operating plans for both facilities.

REPORTS AND STAFF RECOMMENDATIONS

(7.1) Smart Tree Inventory Update

City Forester, Paul Buck, gave an updated on the smart tree inventory. We expected 40,000 trees and the report came back with 39,000 trees. As we just received the report this week, we are still working through all the results. Paul will return to the commission in early 2026 to share more information.

ADJOURNMENT

Motion by Commissioner Hoekstra and seconded by Commissioner Brown recommending adjournment of the Parks and Recreation Advisory Commission meeting. With no objection, the meeting adjourned at 7:40 p.m.

To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Parks and Recreation Advisory Commission Annual Work Plan**

1. Action Requested:

Review and approve the 2026 Parks and Recreation Advisory Commission Work Plan.

2. Background:

Every year, the Parks and Recreation Advisory Commission submits a work plan. The work plan provides the City Council with an overview of Parks & Recreation Advisory Commission initiatives and goals for the year. The draft work plan is attached for review and/or modifications. The final work plan will be forwarded to City Council for their approval. The 2025 Work Plan is also attached for reference.

3. Budget Impact:

N/A

4. Attachments:

1. 2026 Work Plan Draft
2. PRAC Work Plan 2025

2026 Work Plan - Draft

	GOALS/PLANNING	Strategic Priorities
ON-GOING	<ul style="list-style-type: none"> Review current and future community park and recreation needs, programs, and facilities and recommend actions which will promote the implementation of the City’s Park and Recreation plans 	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5
FIRST QUARTER	<ul style="list-style-type: none"> Appoint Commission Chair & Vice Chair (January) 2026 PRAC Work Plan (January) 2026 Special Events (January) Annual Capital Project Update (January) Smart Tree Inventory Update (January) Parks & Forestry Update (February) Community Survey Results (February) Plymouth Community Center Update (March) 2025 Annual Report (March) Volunteer Update (March) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> N/A <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> N/A <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> N/A
SECOND QUARTER	<ul style="list-style-type: none"> Annual Parks Tour (June) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> N/A
THIRD QUARTER	<ul style="list-style-type: none"> Fees and Policies (September) Plymouth Ice Center Update (September) Hello Plymouth! Destination Marketing Organization Update (September) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> N/A <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> N/A
FOURTH QUARTER	<ul style="list-style-type: none"> 2027 Meeting Schedule (November) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> N/A

City Council Strategic Themes

1. City Center Reimagined – A vibrant hub for living, working, dining and recreating.
2. Connected & Thriving Community – Residents have a safe place to live with high quality infrastructure and recreational opportunities.
3. Environmental Stewardship – Plymouth’s environment and natural resources are clean and healthy for future generations.
4. Economic Stability & Vitality – A business-friendly environment that fosters economic opportunities and innovation.
5. Operational Excellence – A community where residents choose to live, businesses choose to grow, employees choose to work, and visitors choose to return.

2025 Work Plan

	GOALS/PLANNING	Strategic Priorities
ON-GOING	<ul style="list-style-type: none"> Review current and future community park and recreation needs, programs, and facilities and recommend actions which will promote the implementation of the City’s Park and Recreation plans 	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> N/A
FIRST QUARTER	<ul style="list-style-type: none"> Appoint Commission Chair & Vice Chair (January) Aquatics Update (January) Inclusion Update (January) PRAC 2025 Work Plan (January) 2025 Special Events (January) Annual Capital Project Update (January) Volunteer Update (February) Parks & Forestry Update (February) Plymouth Community Center Update (March) 2024 Annual Report (March) City Center/Public Art Update (March) Plymouth Community Center and Recreation Survey Results Update (March) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> N/A
SECOND QUARTER	<ul style="list-style-type: none"> Annual Parks Tour (June) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> N/A
THIRD QUARTER	<ul style="list-style-type: none"> Fees and Policies (September) Plymouth Ice Center Update (September) Boulevard Park (formerly known as Prudential) Master Plan (September) Hello Plymouth! Destination Marketing Organization Update (September) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> N/A <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> N/A
FOURTH QUARTER	<ul style="list-style-type: none"> 2026 Meeting Schedule (November) Smart Tree Inventory Update (November) 	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> N/A <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> N/A

City Council Strategic Themes

- City Center 2.0 - Reimagining Plymouth City Center – the city’s central area – remains a top priority for City Council. Known as City Center 2.0, the city's long-term vision involves exploring land uses and improving infrastructure to encourage redevelopment that will draw people to the area and support commerce, art, recreation, inclusion and community vitality.
- Redevelopment Vision - The primary objective of this theme is to consider how Plymouth can articulate its vision for long-range redevelopment citywide. The city will work to establish clear expectations for projects while partnering with developers to meet the desired outcomes.
- Environment - Plymouth’s environmental efforts remain a priority, and the city will examine its impact and commitment to stewardship.
- City of Choice - City Council determined that the city must build on its strengths in order to remain a city of choice for residents, businesses, organizations, visitors and events.



To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **2026 Special Events**

1. Action Requested:

Parks and Recreation Director, Jennifer Tomlinson, will present the 2026 Special Events.

2. Background:

N/A

3. Budget Impact:

N/A

4. Attachments:

1. Special Events 2026



Artisan Market



Summer Beach Series



Kids Fest



Farmers Market



Halloween Event



2026 SPECIAL EVENTS

JAN 19	Special Open Play at PCC (9am-2pm)
JAN 24	Mite Hockey Outdoor Jamboree
JAN 31	Puzzle Palooza
FEB 7	Fire & Ice
FEB 16	Special Open Play at PCC (9am-2pm)
MAR 6	Pie Day
MAR 18-22	2026 Chipotle - USA Hockey High School National Championships
MAR 21	Discover Plymouth
APR 10	Pint-Sized Prom
APR 23	Draft Party
APR 23-APR 26	Primavera
MAY 1	Walk with the Mayor
MAY 16	Bark in the Park
MAY 21	Memorial Day Ceremony
MAY 21	Beaches and Bonfires
JUN TBD	Hilde Nights
JUN 16	Summer Skate Series
JUN 17-SEP 30	Farmers Market
JUN 27	Music in Plymouth 5K
JUL 8	Music In Plymouth
JUL TBD	Hilde Nights
JUL 31-AUG 1	Hilde Amplified - NEW!
AUG 7	Beaches, Bands and Brews
AUG 20	Kids Fest
AUG 28	Hilde Nights - Fabulous Armadillos
SEP 19	All Abilities Ride, Roll & Stroll
OCT 23	Halloween Event
NOV 5	Veterans Day Event
NOV 14	Plymouth Artisan Market
DEC 5	Merry Market
DEC 6	Santa Visits the Sensory Room

763-509-5200
plymouthmn.gov/specialevents

To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Annual Capital Projects Update**

1. Action Requested:

Parks and Recreation Director, Jennifer Tomlinson, will provide an update on capital projects.

2. Background:

Three construction projects are scheduled for 2026.

Two parks are scheduled for renovation, and one new trail/boardwalk will be constructed.

Lake Camelot Park Renovation

Timeline: Bid Opening Thursday, January 22, 2026

Construction to begin Spring 2026, pending weather

Budget: \$2.3 million

Project

Lake Camelot Park is located at 14105 Chankahda Trail east of the intersection of Chankahda Trail and Cheshire Parkway. The park was developed between 2002 and 2003 and totals approximately 48 acres. The city hosted two open houses to review two renovation options on August 22 and September 19, 2024, and solicited feedback through an online survey. City Council approved the master plan on November 26, 2024.

The master plan calls for replacement of the playground, parking lot, bridge, and trails as necessary, removal of the south boardwalk and replacement with two docks, installation of a permanent year-round bathroom facility along Cheshire Parkway and updating site furnishings and signs as needed.

South Shore Park Renovation

Timeline: Bid Opening Tuesday, January 20, 2026

Construction to begin Spring 2026, pending weather

Budget:\$500,000

Project

South Shore Park is located at 10877 South Shore Drive. The park was developed in the 1990s and totals approximately 4 acres. The renovation will include a new playground, basketball court, benches, realigned trails, portable toilet enclosure, bike rack, drinking fountain and signs.

Plymouth Creek Trail

Timeline: Bid Winter 2026

Construction to begin Spring 2026, pending weather

Budget:\$1.6 million

Project

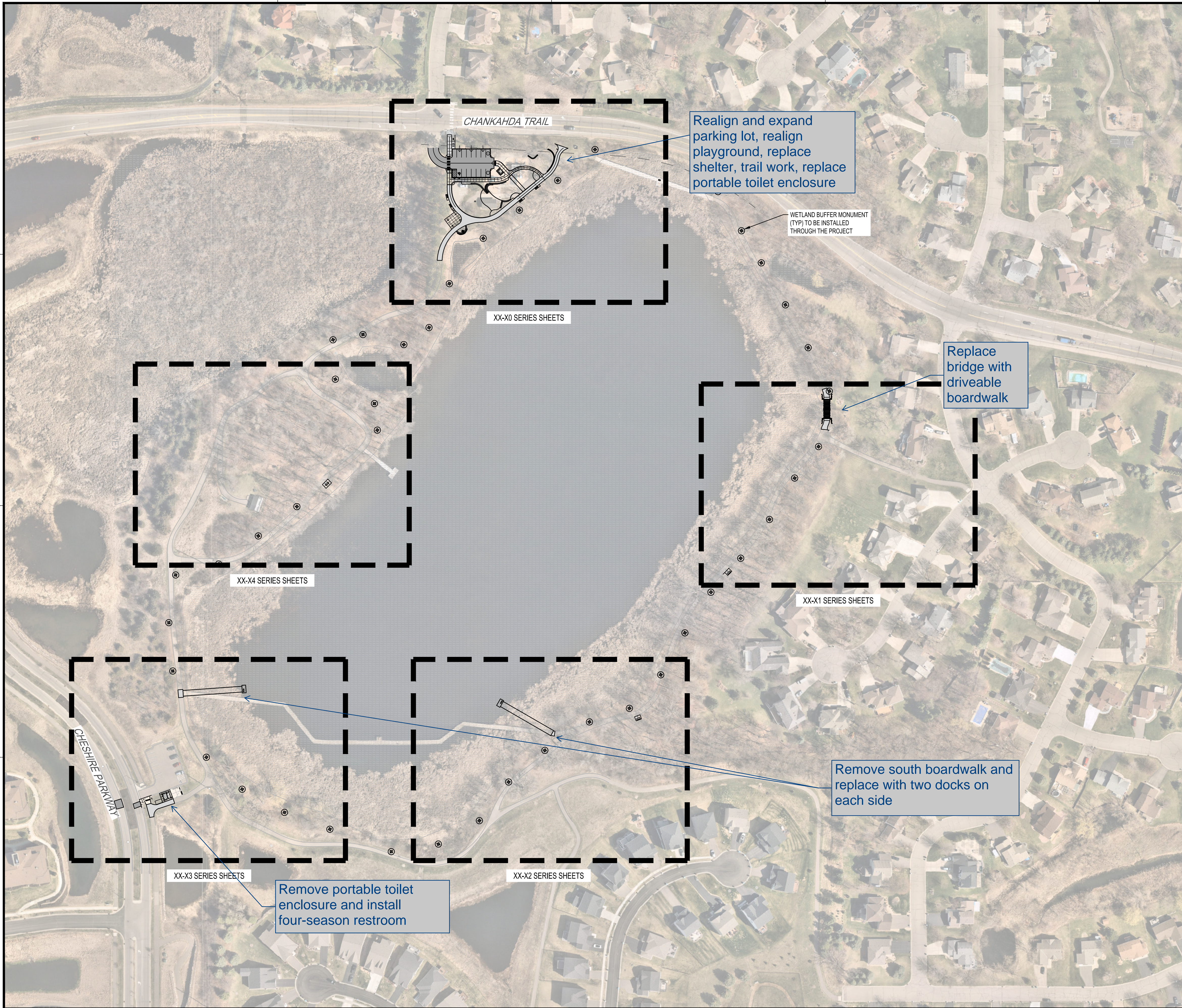
The reimagination of City Center provides the opportunity to expand off-street connectivity for pedestrians and cyclists to and through the public facilities located within City Center. One critical link that is missing is an accessible off-street connection between the Plymouth Community Center and other city facilities, including the Hilde, the Plymouth Ice Center and Plymouth City Hall. This project will develop a trail and boardwalk connection between the Plymouth Community Center and Hilde Performance Center.

3. Budget Impact:

N/A

4. Attachments:

1. Lake Camelot Site Layout
2. Plymouth Creek Trail Concept
3. South Shore Concept



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

AMANDA THOMAS
Amanda R. Thomas
 DATE 07/01/2025 LIC. NO. 58821

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

BRETT HARRIS
B. Harris
 DATE 07/01/2025 LIC. NO. 60537

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PROJECT
LAKE CAMELOT PARK IMPROVEMENTS

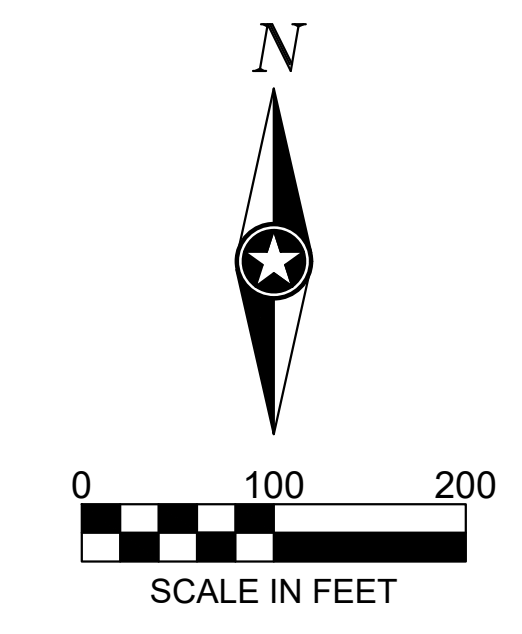
PLYMOUTH MN

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	25-31798
FILE NAME	31798 CO SHEET KEY
DRAWN BY	AET
DESIGNED BY	BAH
REVIEWED BY	BAH
ORIGINAL ISSUE DATE	07/01/2025
CLIENT PROJECT NO.	PR260001

TITLE
OVERALL PLAN SHEET KEY

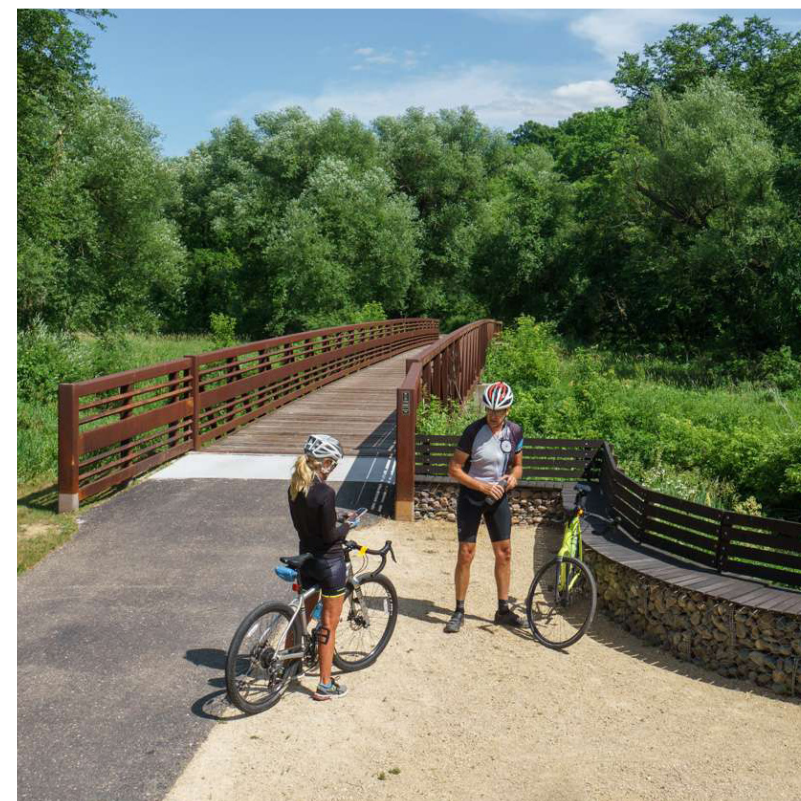
SHEET
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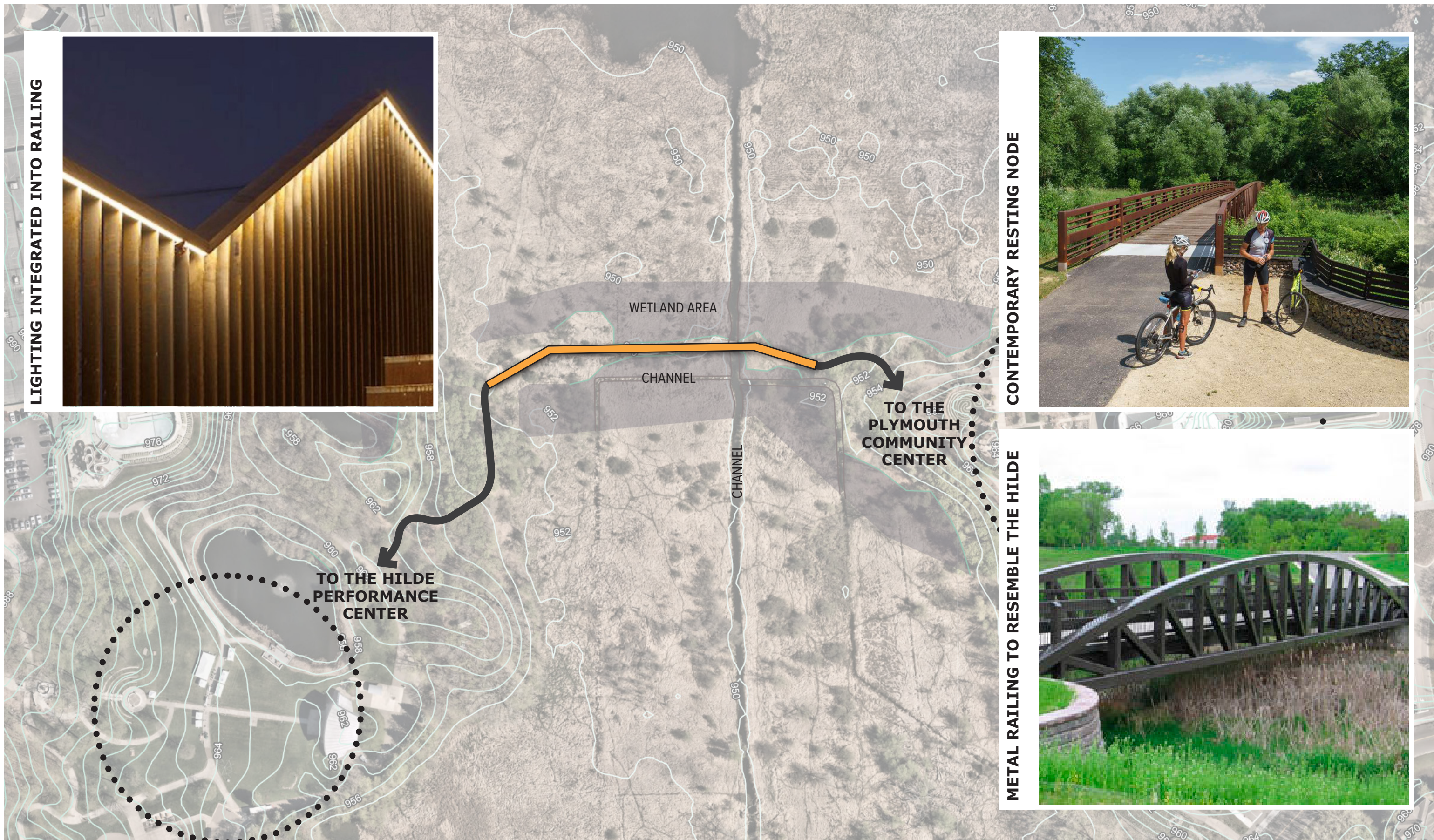
LIGHTING INTEGRATED INTO RAILING



CONTEMPORARY RESTING NODE



METAL RAILING TO RESEMBLE THE HILDE



BOARDWALK TRAIL



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CONCEPT PLAN

SOUTH SHORE PARK IMPROVEMENTS

Plymouth, MN | Project # 33054

SCALE: 1" = 120'

0 20 40 80 FEET





To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Smart Tree Inventory Update**

1. Action Requested:

City Forester, Paul Buck, will give an update on the Smart Tree Inventory.

2. Background:

N/A

3. Budget Impact:

N/A

4. Attachments: