

**CITY OF PLYMOUTH
AGENDA
Regular Parks and Recreation Advisory Board
Council Chambers
3400 Plymouth Boulevard, Plymouth, MN
March 13, 2025, 6:00 PM**

1. CALL TO ORDER

- 2. PUBLIC FORUM** - Individuals may address the committee about any item not contained on the regular agenda. A maximum of three minutes is allotted per individual with a total of 15 minutes for the forum. If the full 15 minutes are not needed for the forum, the committee will continue with the agenda. The committee will take no official action on items discussed at the forum, with the exception of referral to staff for future report.

3. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

- 4. APPROVE AGENDA** - Parks and Recreation Advisory Commission members may add items to the agenda for discussion purposes or staff direction only. The commission will not normally take official action on items added to the agenda.

- 5. CONSENT AGENDA** - These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member or individual so requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.

- 5.1** Adopt proposed Parks and Recreation Advisory Commission minutes
1. Proposed Parks & Recreation Advisory Commission Minutes 02-13-2025

6. GENERAL BUSINESS

- 6.1** Approve 2024 Annual Report
1. 2024 Annual Report

7. REPORTS AND STAFF RECOMMENDATIONS

- 7.1** Plymouth Community Center Update
1. PCC Update
- 7.2** City Center Update
- 7.3** Recreation and Community Center Survey Results Update
- 7.4** Public Art Update
1. Kirk Seese Proposal - Animal Parade

2. 2 Wolves 2
3. Buck
4. Buffalo
5. Buffalo, Doe, Buck, Squirrel & Fox
6. Doe 01
7. Fox
8. Size Comparison Chart Buck
9. Size Comparison Chart Buffalo
10. Size Comparison Chart Fox
11. Size Comparison Chart Squirrel
12. Squirrel

8. ADJOURNMENT



To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Adopt proposed Parks and Recreation Advisory Commission minutes**

1. Action Requested:

Adopt attached minutes from the regular meeting held on February 13, 2025.

2. Background:

N/A

3. Budget Impact:

N/A

4. Attachments:

1. Proposed Parks & Recreation Advisory Commission Minutes 02-13-2025

**Proposed Minutes
Park & Recreation Advisory Commission
Thursday, February 13, 2025**

MEMBERS PRESENT: Chair Hannah Wegner, Vice Chair Ann Hoekstra, Commissioners: Riley Brown, Jessica Montgomery, Shailendra Singh, Pragya Thakur (Student)

MEMBERS ABSENT: Commissioners: John McCulloch, Nicholas Beecher

STAFF PRESENT: Director Jennifer Tomlinson, Parks & Forestry Manager Jason Goehring, Volunteer Coordinators Jackie Maas and Steve Frankhouser, PCC Supervisor Jake Widmyer

COUNCIL REPRESENTATIVES: Kim Nelson, Julie Olson

CALL TO ORDER

Chair Hannah Wegner called the meeting to order at 6:01 p.m.

INTRODUCTION OF NEW COMMISSIONERS

Director Tomlinson introduced Shailendra Singh and Riley Brown as new Park & Recreation Advisory Commission members. She asked all the other members to briefly introduce themselves.

PUBLIC FORUM

PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

(5.1) Approve Agenda

Motion by Vice Chair Hoekstra and seconded by Commissioner Montgomery recommending approval of the February 13, 2025, Park and Recreation Advisory Commission agenda. With all members voting in favor, the motion carried.

Consent Agenda

(6.1) Adopt proposed Park and Recreation Advisory Commission Minutes

Motion by Vice Chair Hoekstra and seconded by Commissioner Montgomery recommending approval of the January 9, 2025, Parks and Recreation Advisory Commission minutes. With all members voting in favor, the motion carried.

General Business

Reports and Staff Recommendations

(8.1) Parks Maintenance Update

Parks & Forestry Manager, Jason Goehring presented an update on Parks Maintenance. There are 29 full time staff members, staffed 7 days a week, year-round. 24 seasonal/temporary employees are hired during the peak summer season.

Parks & Forestry are responsible for the operations, maintenance, and repair of over 1800 acres of park land and 180 miles of trails throughout Plymouth.

2024 Project Recap:

- Green Tree Island Prairie Renovation
- Bass Lake Playfield Improvements
- Parkers Field C Renovation
- Zachary Playfield Planting
- Trail Projects
- Holiday Lighting at City Hall
- Parkers Lake Rain Garden
- Emerald Ash Borer

Favorable temperatures this winter and minimal snowfall have allowed the parks maintenance team to focus on ice rink building at maintenance. Director Tomlinson noted that the 2023-24 outdoor rink season lasted 6 days. So far, the 2024-25 season has been running for over 70 days.

2025 Projects:

- Greenwood Elementary south, Green Tree Island, Swan Lake and the fire lane off Chankahda Trail to Chesire Parkway are the trail projects for 2025
- Softball and Baseball field updates at Zachary
- Parkers oak grove soil improvements
- Meadows neighborhood park hillside prairie

Commissioner Singh asked how projects are selected. Parks & Forestry Manager Goehring said it is based off several things including daily experiences, identifying problems that could arise, and doing what makes the most sense. Director Tomlinson also noted that projects are paired with items coming up in the C.I.P.

(8.2) Volunteer Update`

Volunteer Coordinator Jackie Maas shared the impact that volunteers have had in the City of Plymouth in 2024.

- **2,166 volunteers - 15.1% increase from 2023**
- **23,307 hours - 9.4% increase from 2023**
- **\$780,551 value of contribution in kind**
- **The equivalent of 11.21 full-time employees**
- **72% of volunteers and 64% of the number of hours volunteered are assisting with Parks and Recreation**

Volunteers help with special events, parks, trails, and gardens, invasive species removal, the farmers market, and more.

Plymouth also has summer teen volunteers who assist with recreation programming and active adult volunteers who assist with bingo, coffee, and trips as well as at Old Town Hall.

New volunteer opportunities in 2025:

- Great Garlic Mustard Challenge
- Work sessions in the Millennium Garden
- Active senior programs including Memory Café
- Changes to the summer teen program including working with recreation staff

Volunteer Coordinator Jackie Maas will be retiring in April. She shared how wonderful it has been both living and working in the City of Plymouth. She introduced Steve Frankhouser who will work as the next Volunteer Coordinator.

Members of the Park and Recreation Commission thanked Volunteer Coordinator Jackie Maas and wished her well in her retirement.

Adjournment

Motion by Commissioner Montgomery and seconded by Commissioner Brown recommending adjournment of the Park and Recreation Advisory Commission meeting. With no objection, Chair Wegner adjourned the meeting at 6:56 p.m.



To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Approve 2024 Annual Report**

1. Action Requested:

Approve the 2024 Annual Report.

2. Background:

Attached is the 2024 Parks and Recreation Department Annual Report. The report provides statistical information, accomplishments and highlights from all operating divisions within the department, including: Administration, Recreation, Parks and Forestry, the Volunteer program, the Ice Center, the Plymouth Community Center and Fieldhouse.

3. Budget Impact:

N/A

4. Attachments:

1. 2024 Annual Report

SCHOLARSHIPS



\$20,646

INCLUSION PARTICIPANTS



245

SPECIAL EVENTS



50

SPECIAL EVENTS PARTICIPANTS



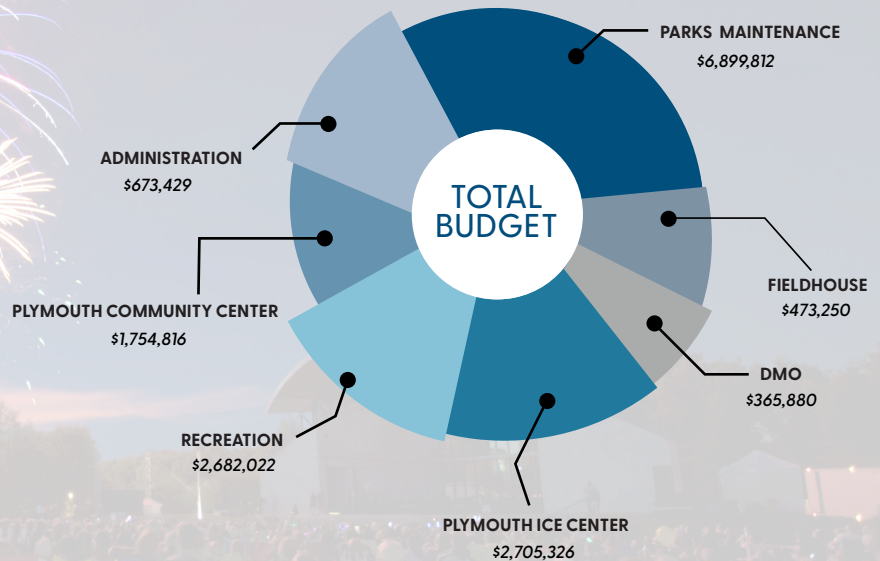
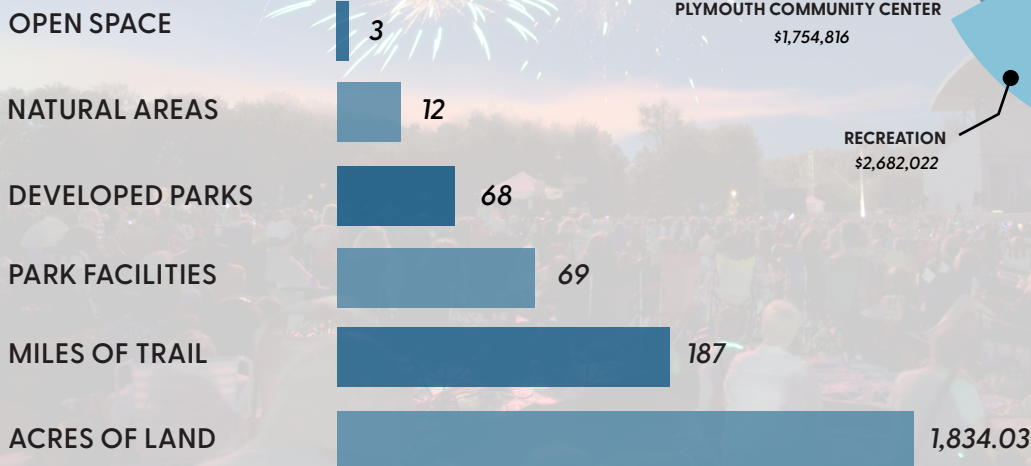
65,049

FARMERS MARKET VENDORS



42

PARKS & TRAILS



RECREATION PROGRAM PARTICIPATION **23,601**

FARMERS MARKET VISITORS **25,000**

RECREATION PROGRAMS **2764**

PICNIC SHELTER RESERVATIONS **458**

PLYMOUTH ICE CENTER

619,747

FACILITY VISITORS

8956

ANNUAL HOURS OF RENTALS

4411

PUBLIC SKATING VISITORS



511,699

VISITORS

51,419

K.U.B.E TICKETS SOLD

650

K.U.B.E BIRTHDAY PARTIES

11,504

OPEN GYM PARTICIPANTS

65

GARDEN WEDDINGS

161

EVENTS HELD

OPEN FIELDHOUSE VISITORS

3,187

FIELDHOUSE

120,058

FACILITY VISITORS

1,292

TOTAL HOURS OF RENTALS





To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Plymouth Community Center Update**

1. Action Requested:

N/A

2. Background:

Community Center Supervisor, Jake Widmyer, will give an update on the Plymouth Community Center.

3. Budget Impact:

N/A

4. Attachments:

1. PCC Update



Plymouth Community Center Updates

Jake Widmyer
Community Center Supervisor

March 13, 2025

PCC Operations



Staffing: 9.5 FTEs, 30-40 part time staff, support from facilities & parks



Hours of operations: open M-F 7am-10pm, Sat-Sun 8am-8pm



Average 500,000 visitors/year



PCC hosts recreation programs, weddings & receptions, corporate events and many visitors to the K.U.B.E



Kids Ultimate Backyard Experience (K.U.B.E)

2024 Usage:

- 50,000 daily passes
- 650 birthday parties
- Peak days: non-school days/weekends



Event Wing

60 weddings

101 meetings/corporates

Conferences

EID-end of Ramadan



Millennium Garden

Offer rentals May-October

2 weddings/day

65 wedding ceremonies





Recreation highlights

- Special Events: Discover Plymouth, Artisan Market, NYE Party, Puzzle Palooza, Sensory events in K.U.B.E
- New Kiln installed for the pottery classes
- Open Gym passes sold: 11,504

Fieldhouse

- Dome season- November-April
- Offer open play times during the day
- Rentals until 10pm
 - Primary renters-local youth associations
- Walking track schedule is dependent on rentals



2025 Goals



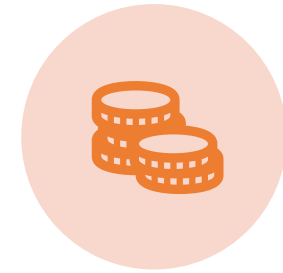
INCREASE WEEKDAY EVENTS-
MORE CORPORATE EVENTS AND
CONFERENCES



CREATIVE
PROGRAMMING/EVENTS TO
HELP INCREASE AWARENESS OF
THE COMMUNITY CENTER



LAUNCH NEW WEBSITE FOR THE
PCC



FINE TUNE OPERATING BUDGET
FOR 2026 AND 2027



To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **City Center Update**

1. Action Requested:

N/A

2. Background:

Parks & Recreation Director, Jennifer Tomlinson, will give an update on the city center project.

3. Budget Impact:

N/A

4. Attachments:

To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Recreation and Community Center Survey Results Update**

1. Action Requested:

N/A

2. Background:

In December 2024, the City of Plymouth conducted a FlashVote survey to assess community engagement with the Plymouth Community Center. The survey garnered 1,046 participants, with a margin of error of $\pm 3\%$.

Visitation Frequency:

- 28.5% of respondents had not visited the Community Center in the past 12 months.
- 38.6% visited a few times (5 times or less).
- 32.6% visited often (6 or more times).

Reasons for Non-Visitation: Among those who hadn't visited (28.5% of respondents), the primary reasons were:

- Lack of interest in sports/exercise: 15.1%
- Unawareness of available programs: 14.7%
- Preference for other facilities: 13.8%
- Lack of time: 13.4%
- Unawareness of the Community Center: 12.6%

Activities Participated In: Respondents who visited the Community Center engaged in various activities:

- Attended a performance/event: 35.1%
- Used the indoor walking track: 34.3%
- Attended a private event: 28.1%
- Visited the indoor playground: 20.1%
- Participated in fitness classes: 15.1%

Quality Ratings: Participants rated various aspects of the Community Center on a scale from 1 (Very Dissatisfied) to 5 (Very Satisfied):

- Cleanliness: Average rating of 4.5
- Staff Friendliness: Average rating of 4.4
- Facility Maintenance: Average rating of 4.4
- Program Variety: Average rating of 4.0
- Rental Space Availability: Average rating of 3.9

Suggestions for Improvement: Respondents offered various suggestions, including:

- Adding a fitness center with cardio and weight equipment.
- Improving signage and maps for easier navigation.
- Considering the addition of an indoor water park.
- Enhancing the variety of programs and events.

Overall, the survey indicates a positive reception of the Plymouth Community Center, with opportunities for increased awareness and expanded offerings to boost community engagement.

3. Budget Impact:

N/A

4. Attachments:

To: Parks and Recreation Advisory Board

Prepared by: Jake Widmyer, Community Center Supervisor

Reviewed by: Jennifer Tomlinson, Parks and Recreation Director

Item: **Public Art Update**

1. Action Requested:

N/A

2. Background:

Recreation Supervisor, Alyssa Fram, will give an update on public art selection for City Center.

City Center Public Art Project

As part of the reimagination of City Center, the City of Plymouth seeks to commission a public art installation that will provide an interactive, vibrant, and memorable visitor experience. The first public art project to be implemented was the installation of 12 metal art panels in Summer 2023 along Vicksburg Road in the median.

This public art project will serve as an engaging and interactive landmark located on Plymouth Boulevard and in front of the Hilde Performance Center.

The City of Plymouth had a public call for artists in November 2024 and the application deadline was the end of December 2024. We received an impressive group of 35 submissions. The City of Plymouth Public Arts Committee met in January and selected eight finalists. Each presented their initial design concept with the understanding that the design could be altered after the public engagement process took place. These eight artists included: James Dinh, Sijia Chen, Ray King, Ivan Depena, Kirk Seese, Carol May Watkins, Matthew Mazzotta, and Craig Snyder. All provided a unique and interesting vision with many incorporating local wildlife as part of their design. The committee selected artist, Kirk Seese for his concept, *Animal Parade*, a “parade” of animals making their way across Plymouth Boulevard and into the entrance to the Hilde Performance Center. A public engagement process is forthcoming, with plans to start in Spring – Summer 2025. The project timeline contemplates completion in the summer of

2026 completion.

Selection Process:

- Call for Artists (Request for Qualifications) – November 2024
- Application deadline – December 20, 2024
- Review applications – January 8, 2025
- Notify finalists – January 10, 2025
- Finalists interview with Public Art Committee – February 5, 2025
- Selected artist notified– February 7, 2025
- Public engagement – Spring – Summer 2025
- Installation complete – Summer 2026

3. Budget Impact:

N/A

4. Attachments:

1. Kirk Seese Proposal - Animal Parade
2. 2 Wolves 2
3. Buck
4. Buffalo
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6. Doe 01
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12. Squirrel



City Center Interactive Public Art Project 2025

Proposal: Low Poly Steel Animals

Finalist: Kirk Seese

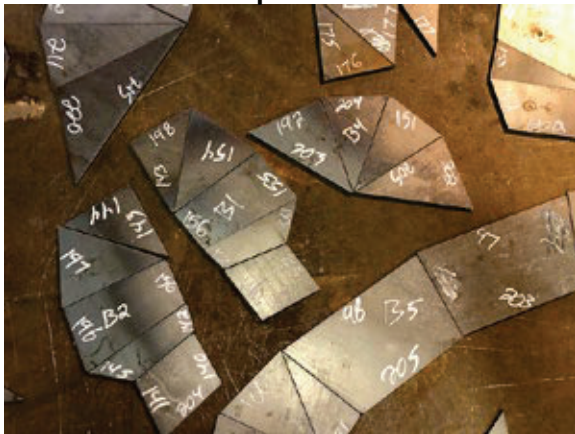
Proposal: Low Poly Steel Animals

Title: "Animal Parade"

Low poly, animal geometric figures, made from Plasma cut, 1/8" steel, welded together, and painted in bright powder coated colors, using Hello Plymouth! branding colors.



Cut pieces



Welded



Final Product





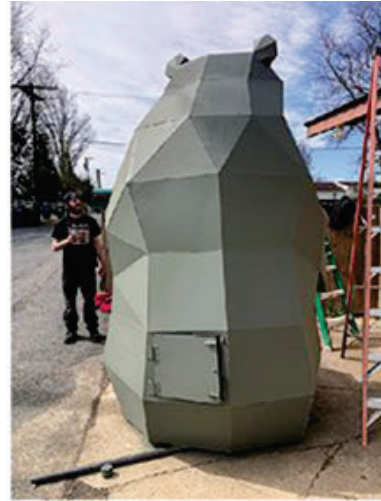
City Center Interactive Public Art Project 2025

Proposal: Low Poly Steel Animals

Finalist: Kirk Seese

The Historic Bears Mill Bear, Greenville, OH 2024

In progress - Primed





City Center Interactive Public Art Project 2025

Proposal: Low Poly Steel Animals

Finalist: Kirk Seese

“Gabe” complete





City Center Interactive Public Art Project 2025

Proposal: Low Poly Steel Animals

Finalist: Kirk Seese

Title: "Ole, Percy & Ardis", Deer family

HILDE ENTRANCE

Powder coated colors



REDESIGNED ENTRY

BIKE PARKING

LIGHT COLUMNS

RAISED PLANTERS

ELECTRICAL PEDESTAL

CENTRAL ART

SEAT WALLS

PLAYFUL CROSSINGS



City Center Interactive Public Art Project 2025

Proposal: Low Poly Steel Animals

Finalist: Kirk Seese

Title: "Animal Parade"

HILDE ENTRANCE : FROM ENTRANCE GATE LOOKING WEST



Proposal: Low Poly Steel Animals

Finalist: Kirk Seese

Title: "Animal Parade"

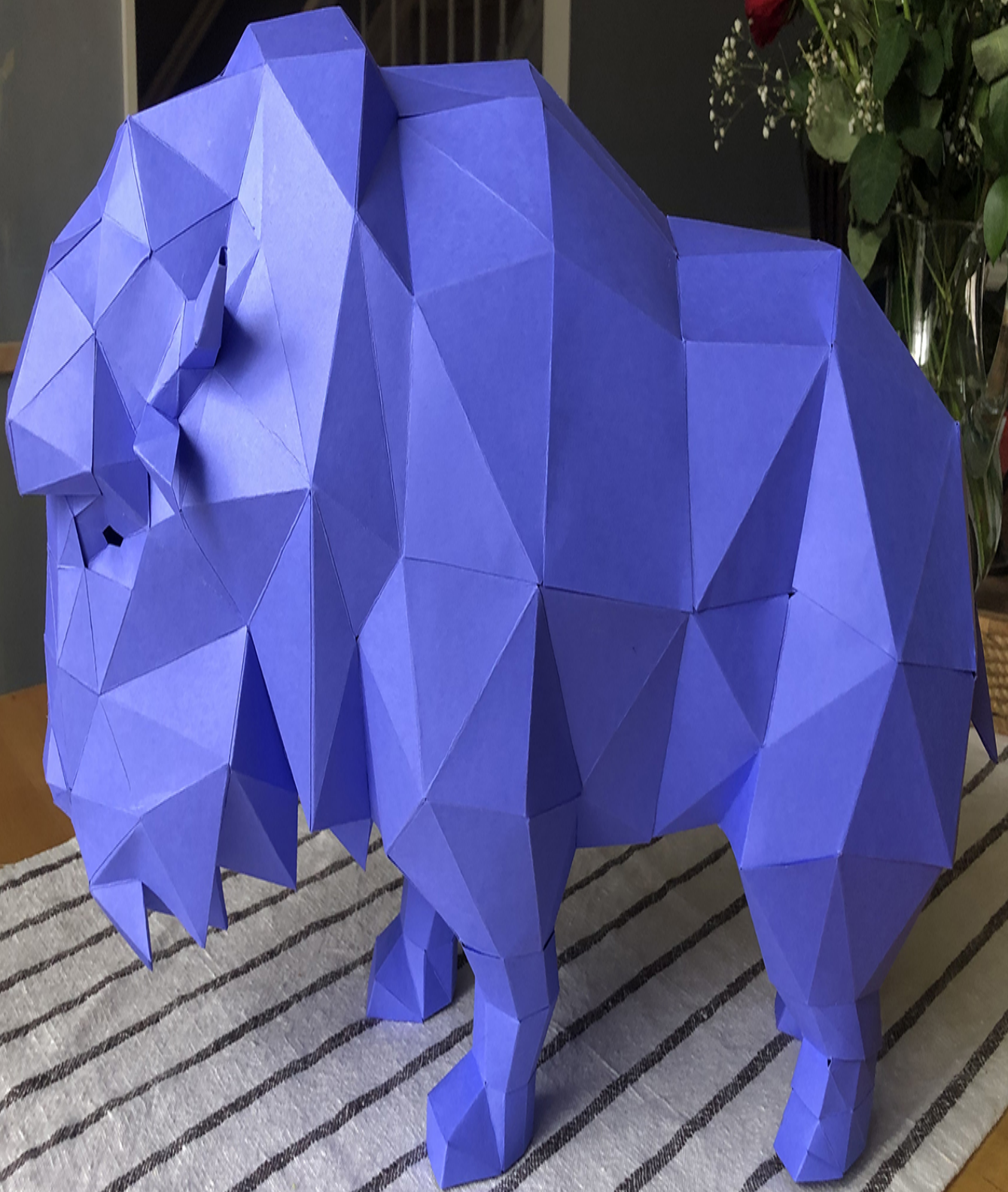
HILDE ENTRANCE

Powder coated colors











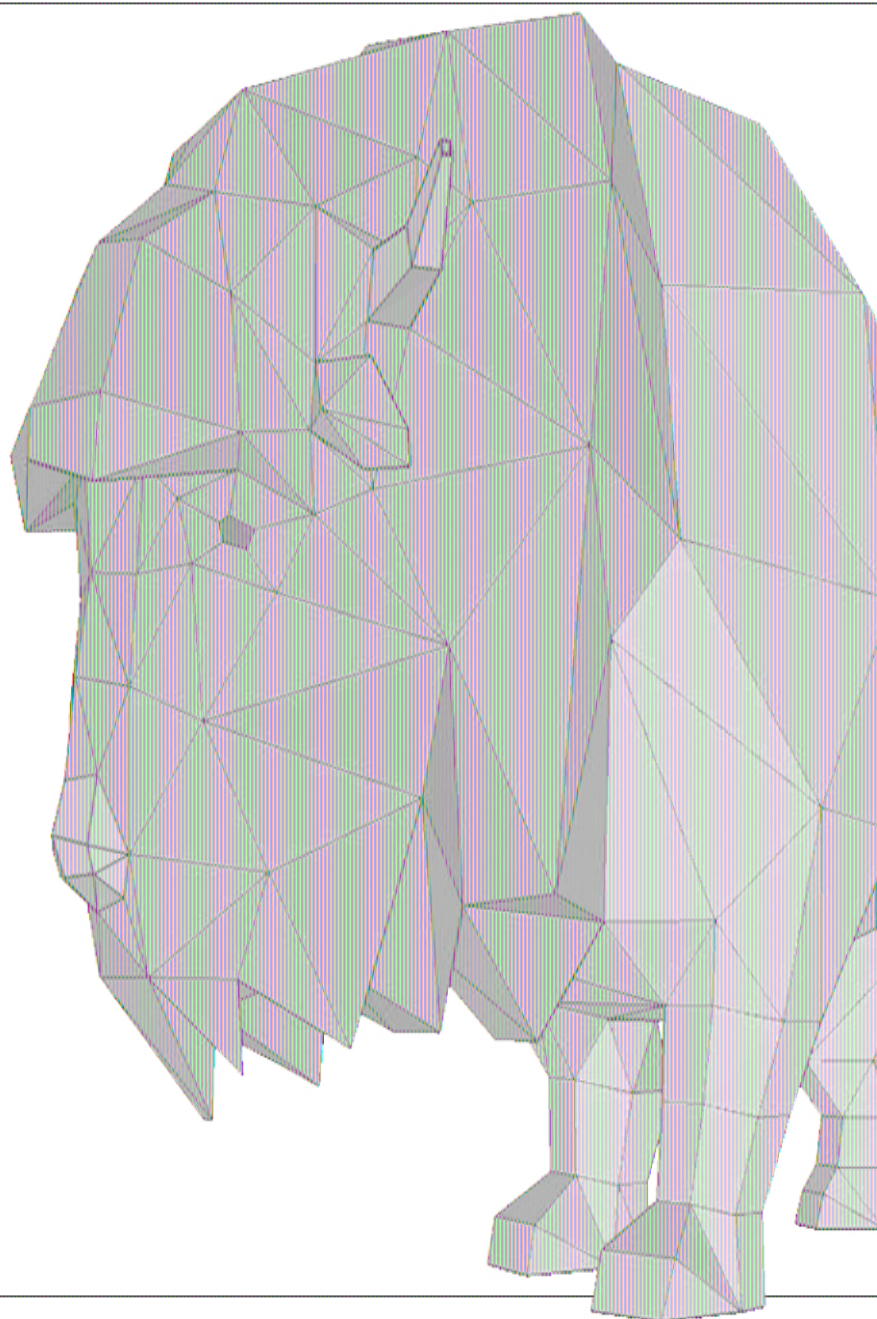




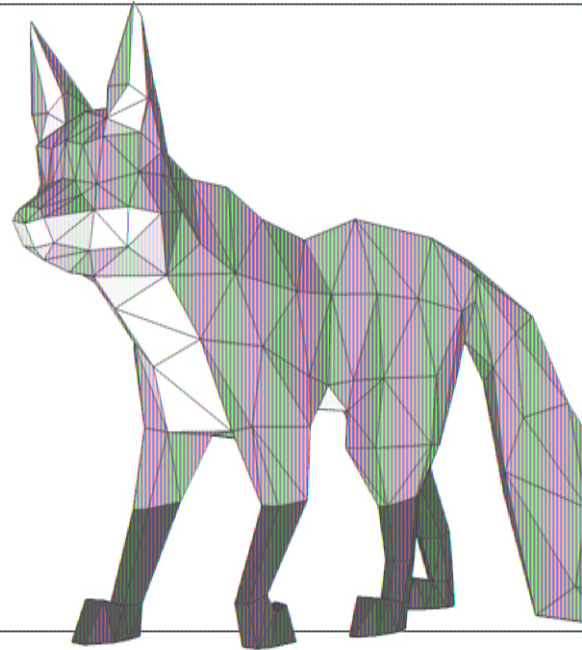
Buck size comparison



Buffalo size comparison



Fox size comparison



Squirrel size comparison

